

# Tattenhall & District Parish Council

Clerk: Mrs J Dutton Hill Farm Burwardsley Nr Tattenhall Cheshire CH3 9PF

Tel: 01829 770379 Email: [dutton@tdpc.wanadoo.co.uk](mailto:dutton@tdpc.wanadoo.co.uk)

Dear Councillor

You are hereby summoned to a Meeting of Tattenhall & District Parish Council to be held in the Barbour Institute on Monday 3<sup>rd</sup> October 2016 at 7.30pm for the purpose of transacting the following business.

Yours faithfully

**Jean Dutton** Clerk to the Council  
2016

28<sup>th</sup> September

Parish News Reporter - Cllr. Spencer    Action List - Cllr. Chapman

## Open Forum

Before the official business of the Council commences there will a period of approximately 15 minutes for members of the public to have the opportunity to comment, and raise questions, on matters affecting the parish.

## AGENDA

1. Apologies and Reasons for Absence
  2. Declarations of Interests – To receive Disclosable Pecuniary Interests or Other Disclosable Interests from members on matters to be considered at the meeting
  3. To approve Minutes of the Parish Council Meeting held on the 5<sup>th</sup> September 2016
  4. To Report on Matters Arising from the Minutes of the Meeting on 5<sup>th</sup> September 2016 and not covered by the Agenda

<u>Fly-tipping on Glebe Meadow</u> – Update	Cllr. Blackhurst
<u>Re-siting of Litter Bin High Street</u> – Update	Clerk
<u>Hedge on Tattenhall Road by Keysbrook</u> – Update	Clerk
<u>Hedge on Park Avenue/Keysbrook needs cutting</u> – Update	Clerk
<u>Tree stump at junction of Park Avenue needs cutting</u> – Update	Clerk
  5. Accounts
    - a) To receive Balances in the Bank at the end of September 2016
    - b) To approve cheques for payment

J Dutton - Salary	To be advised
HMRC – PAYE Tax July, August, Sept. 2016 and PC NIC contributions	£297.37
P Marsden – Wages watering floral container	To be advised
SSE – Floodlighting War Memorial	£10.55
Cheshire West and Chester – Grounds Maintenance July, August and September 2016	£558.47
The Barbour Institute – Room Hire August 2016	£104.00
- Any invoices received after the publication of this Agenda and before the Parish Council Meeting will be considered for payment
6. Data Protection Registration -To register with the Information Commissioners Office at a cost of £35.00 per year.  
Internal Auditor – To discuss appointment of Internal Auditor  
The Pensions Regulator – Declaration of Compliance
  7. Planning – To approve minutes of Planning Meeting on 19<sup>th</sup> September 2016

<u>Planning Applications</u>
<u>16/04118/FUL</u> – Mr G Blundell 9 Newall Close Tattenhall Chester – 9 Newall Close Tattenhall – Replacing existing first floor obscured glazed windows to side elevation
<u>Site/Housing Allocations</u> – Approve amendment to comments agreed at Planning Meeting on 19 <sup>th</sup> September 2016

Cllr. Weaver

- |  |                  |
|--|------------------|
| <u>Neighbourhood Plan – Review - Update</u>  | Cllr Spencer     |
| <u>Email from Mr David Thomson – Update</u>  | Cllr. Keeping    |
| <u>Email from Johathan Fell – Ice Cream Farm Planning Application</u>  | Clerk            |
| <u>Window Lighting – Estate Agents Church Bank</u>   | Clerk            |
| 8. <u>Community Safety Group – Update</u>  | Cllr. Weaver     |
| 9. <u>Maintenance Working Group – To receive Month 4 Inspection Report</u>   | Cllr. Chapman    |
| 10. <u>New Play Area – Update</u>  | Clerk            |
| <u>Letter from Burwardsley Parish Council re S106 Money</u>  | Clerk            |
| <u>Crowd-funding Donations – Discuss how the Parish Council wish to receive it</u>   | Cllr. Chapman    |
| 11. <u>Community Land Trust – Update Report</u>  | Cllr. Chapman    |
| 12. <u>Churchyard Extension – St Alban’s Church – Update</u>   | Cllr..Blackhurst |
| 13 <u>Tattenhall Road Railway Station - Update</u>   | Cllr. Spencer    |
| 14 <u>Tattenhall Park Primary School Informal Public Consultation Monday 26<sup>th</sup> September to 23<sup>rd</sup> October 2016 - comments by midnight Sunday 23 October 2016</u>   | Clerk            |
| 15. <u>CW&amp;C - Submission of Cheshire West and Chester CIL Draft Charging Schedule</u><br>Comments by 28 <sup>th</sup> October 2016   |                  |
| 16. <u>Diary Dates - Planning Meeting – 17<sup>th</sup> October 2016 Barbour Institute 7.30pm</u><br>Community Pride Competition Awards Evening – Thursday 13 <sup>h</sup> October 2016 Sandbach Town Hall 7.00pm for 7.30pm<br>Finance Meeting – 25 <sup>th</sup> October 2016 – Barbour Institute 7.30pm |                  |
| 17. <u>To receive Correspondence (for information only or to be put on the next Agenda)</u><br>No correspondence   |                  |

**STANDING ITEMS WHERE NO REPORT IS BEING PRESENTED - None**

**PENDING** - CW&C Structural Maintenance Rolling Programme - Planning Training Sessions  
Glebe Meadow